



PROSPECT WEBINAR Privacy Notice

Prospect webinars on a variety of topics for members and non-members.

Data Controller

In accordance with guidance issued by the Information Commissioner's Office (ICO), Prospect is a "data controller" for the purposes of your personal data. Prospect's main privacy policy can be found at www.prospect.org.uk/privacy. Prospect is committed to protecting your wprivacy and complying with our obligations under the GDPR and Data Protection Act 2018.

ICO Registration Number: Z7184238

- Prospect can be contacted as follows:
Post: Prospect, New Prospect House, 8 Leake Street, London. SE1 7NN
Email: datacompliance@prospect.org.uk
Telephone: 0300 600 1878

Prospect's Data Protection Compliance Officer is Tracey Hunt who can be contacted on 0300 600 1878 or by email at datacompliance@prospect.org.uk

What Personal Data Do We Collect From You

The personal data we would like to collect from you are:

- Name
- Email

Special Category Data

- Trade union membership

What will your personal data be used for

The personal data we collect will be used for the following purposes:

- Administer your online booking; contact you with regard to any matter arising from your booking, or attendance at the on-line event.
- To supply attendees with copies of recordings of webinars and slides.
- To contact you with information for future Prospect webinars.

Lawful Basis for Processing

Our legal basis for collecting your personal data is consent.

The legal basis for collecting special category data is the processing is carried out in the course of a trade union's legitimate activities.

Who we might share your data with

Prospect takes your privacy very seriously and will never disclose or share data, unless it is for the purposes outlined below or required by law.

When you register through Eventbrite they will store your data.

How long will we keep your data?

Members and Non-members data will be retained for 1 week following the webinar.

Your rights as a data subject

Right to withdraw consent at any time

Right of access	you have the right to request a copy of the information that we hold about you.
Right of rectification	you have a right to correct data that we hold about you that is inaccurate or incomplete.
Right to be forgotten	in certain circumstances you can ask for the data we hold about you to be erased from our records.
Right to restriction	where certain conditions apply to have a right to restrict processing the processing of data.
Right to object	you have the right to object to certain types of processing such as direct marketing.

Complaints

If you have concerns over the way we are collecting or using your personal data, and if at any time you wish to exercise your right to see the data held about you, or to update or remove your details you should contact the Data Protection Compliance Officer (DPCO)

Our Data Protection Compliance Officer can be contacted at:

- Postal Address: Prospect, New Prospect House, 8 Leake Street, London, SE1 7NN
- Email: datacompliance@prospect.org.uk
- Phone: 0300 600 1878

If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office (ICO)

- Wycliffe House, Water Lane, Wilmslow, SK9 5AF
- <https://ico.org.uk/concerns/>
- Telephone: 0303 123 1113

