

# Branch Organising Plan

<b>Branch name</b>		
<b>Officer</b>		<b>Date</b>

## Part 1: Digital

<b>Challenges for the branch during the pandemic</b>	
<b>Digital organising work already undertaken</b>	
<b>Details of access to non-members while not in the office</b>	
<b>Information from recognition agreement on access – and how this can be made digital</b>	
<b>Details of online employer events, inductions, any other opportunities</b>	
<b>What channels does the employer use for remote contact and how can Prospect make use of these?</b>	

## Part 2: In person

**Office locations and numbers**

**Which are open?**

**Can we access the open ones? How?**

**Dates for others opening**

**What access is likely once open?  
What can onsite reps and members do if visitors can't come in?**

## Part 3: General

**What issues are current and anticipated that we can organise around?**

**What do reps need from us? (eg training on social media and online platforms)**