

Purpose

- a forum for progressing issues / actions agreed relating to subject and escalation stage
- a forum for discussion and dialogue on wide policy and consultation issues
- a monthly dialogue between the Company and Trade Unions on both Company and Trade Union activity on business progress, lobbying activities etc.
- a mechanism for the Company and Trade Unions to agree appropriate dialogue on employee communications and involvement opportunities

Constitution

- Details of Attendees

Proceedings of Meetings

- Discussions will be confidential.
TU Officers will be able to verbally summarize for TU representatives as they see fit.

Frequency and Logistics

- **Monthly at ???**
- **Duration: 4 hours**
- **Lunch included**

Inputs

- Action list
- Escalations from other meetings by TU Reps
- Input presentations for consultation Functions and Subject Matter Expert
- Policy issues for consultation
- Pre-Briefing to TU Officers of likely topics and their areas for discussion

Outputs

- TU Officers and reps understand business context
- Actions Agreed/Agree to dis-agree/next steps

High Level Agenda

- Welcome – Min/Actions
- Business Updates
- TU topics for discussion
- Q&A
- Close