

# Agenda for MOD Group Council

## Tuesday 23 and Wednesday 24 July 2019



The Agenda for the 267<sup>th</sup> meeting of the MOD Group Council is set out below.

- Tuesday 23 July: 13:00 – 17:00 in LG1 (Basement)
- Wednesday 24 July: 09:30 – 13:00 in LG1

**Julie Flanagan**  
Assistant Secretary

- **Apologies**
- **Introductions and Announcements**
- **Minutes of last meeting**

The minutes of the 266<sup>th</sup> meeting, held on 7 and 8 May 2019 Circular 2019/00845 is for approval.

Actions from the minutes:

### **The Secretary**

- The Secretary to circulate the consultation on Smoking Pilot and Statement of Intent
- Circulate the GPOCs list
- Circulate list of representatives trained to MGC
- Send a copy of the DSTL pay newsletter to MGC
- Send out the Annual Report to all MOD Branch members
- Re-send the proposed terms of reference and constitution to the MGC
- Circulate in-year reward statistics when received
- Include a Policy item on future agendas

### **The President**

- Produce text aimed at developing ex-military recruitment leaflet
- Write to SOC to ensure the correct procedural was included in the Agenda
- OH Assist has been changed to Optima Health; this had not been notified to staff which caused confusion. The President to raise this through MCSU

### **Organiser**

- Send out invite to ADC young members

### **Minutes Secretary:**

- Minutes Secretary to collate the density figures for MOD and Enterprise Branches

## 1. Strategic MOD Enterprise issues

- Modernising Defence Programme

## 2. Recruitment & Organisation

- **Membership figures**

Membership figures showing the monthly recruitment figures for May (2019/01070) and June 2019 (2019/01071) are for noting and discussion.

- **Branch planning, R&O discussion**

- Density figures are being looked at in more detail. It's important we get the job families correct when comparing our membership with the MOD staff data. This will help give us an accurate figure of our density within each branch.
- Rob Lauder has produced a branch planning template (2019/01140) which is for discussion. The purpose of the Planning template is for Branches to regularly discuss planning at Branch Committee meetings, to record recruitment activity/membership density information and for this to be followed up regularly with Prospect FTOs and Team Organiser.

## 3. Communicating with MOD members

- **Key sites visibility strategy**
- **Young Professionals Network.**
- **Training** - Update on reps training programme.

## 4. Equality & Diversity – Pan MOD Enterprise issues

## 5. MOD Policies & Procedures

- The following MOD policy and procedures are for review.  
Going forward, we will be asking MGC for comments on policies and procedures, this will enable us to collate your views and report your feedback to MPC.
  - (2019-01123) 06-06-2019 MPC - Discipline Policy & Procedure
  - (2019-01124) 11-06-2019 MPC - TU Comments - HRG Changes
  - (2019-01125) 14-06-2019 MPC - Outline of proposed changes to MoDs Civilian Relocation support for TU consultation

## 6. Pay – Pan MOD Enterprise issues

- **Branch Updates**
  - MOD
  - DE&S
  - DSTL
  - DECA
  - UKHO

## 7. MOD Group Conference 2019

- Feedback on 2019 Conference. (Venue, location, what went well?)
- ADC actions and actions taken (2019/01114) A copy of this will be made available for everyone on the first day of MGC.

## 8. Treasurer's Report

- The Q2 2019 report has been circulated. (2019/01104)

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**MOD Main Issues**

**Air | FSO | DTE | DIO | Land | JFC | Navy | HOCS**

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## 9. MOD Main

### Current Issues

- Pay Strategy
- In-year Reward
- Pay & Allowances Governance
- Smoking Consultation
- Attendance Management
- UKSV Stress Survey
- Health & Safety
- MCSU

### TLB/branch updates

- |                |                |
|----------------|----------------|
| <b>a.</b> Air  | <b>e.</b> DIO  |
| <b>b.</b> Land | <b>f.</b> DTE  |
| <b>c.</b> Navy | <b>g.</b> HOCS |
| <b>d.</b> JFC  | <b>h.</b> DFRS |

### ➤ **A.O.B**

### ➤ **Dates of 2019 meetings**

- **16 & 17 October**
- **2 & 3 December (Christmas dinner venue TBC)**

## **Circulars issued since last meeting**

2019/00845	Minutes of the 266th meeting of MGC 7-8 May 2019
2019/00820	MOD Group Annual Report 2018-2019
2019/01070	MOD Group Monthly Membership Figures – May 2019
2019/01071	MOD Group Monthly Membership Figures – June 2019
2019/01104	Q2 MOD Group Treasurers Report
2019/01114	MOD Group Conference 2019 – Actions
2019/01115	MOD Group GPOC List
2019/01116	List of recent trained representatives
2019/01123	06-06-2019 MPC - Discipline Policy & Procedure
2019/01124	11-06-2019 MPC - TU Comments - HRG Changes
2019/01125	MPC - Outline of proposed changes to MoDs Civilian Relocation support for TU consultation
2019/01140	MOD Branch Planning Template